

Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 19th February 2026 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EK Haworth*

Liz Haworth - Clerk & Responsible Finance Officer

Agenda

Agenda items should be submitted to the Clerk seven clear days before the meeting.
 The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1. Chairman's Welcome	
The Chairman will welcome those present, request that mobile phones be silenced, remind members of the public to speak only during the public participation section, and confirm that the meeting will be conducted in an orderly manner.	
2. Attendance & Apologies	
To record attendance and to receive apologies for absence.	
3. Declarations of Interest	
Members are reminded of their responsibility to declare any disclosable pecuniary, other registerable or non-registerable interest in respect of matters contained in the agenda.	
4. To Approve the Minutes of the Previous Parish Council Meeting	
To approve and confirm the accuracy of the Minutes of the meeting held Thursday 15 th January 2026.	Page 4
5. To Receive the Minutes of other Committees	
To receive the minutes of the Planning Committee Thursday 15 th January 2025.	Page 9
6. Adjourn the Meeting for Public Discussion	
To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
7. Monthly Financial Report	
To authorise accounts, payments, receipts & balances for February 2026. Since the last report dated 15 January 2026, a Direct Debit of £47.00 was paid to the ICO on 20/1/2026. Credit interest of £36.26 was received into the reserve account on 30/1/2026.	Page 13

8.	Local Government Reorganisation - statutory consultation	
	<p>As part of the decision-making process, Government is running a statutory consultation on all five proposals to gather views from residents and stakeholders. The consultation commenced Thursday 5 February and will run for 7 weeks, closing at 11:59pm on Thursday 26 March.</p> <p>Please take part and share your views.</p> <p>https://lancashirelgr.co.uk/</p> <p>Local government reorganisation in Lancashire, Blackburn with Darwen and Blackpool - GOV.UK</p> <p>Next steps</p> <p>After the consultation closes, Government's current timeline is:</p> <ul style="list-style-type: none"> - Summer 2026: Decision on the preferred option - May 2027: Shadow elections for new unitary councils - April 2028: New unitary councils go live 	
9.	Realtime Passenger Information	
	To discuss and consider the installation of an LCD display bus timetable totem at Whalley Bus Station to have the potential to display all the local bus services and their arrival times at the nearby bus stops.	JT Page 14
10.	Speeding Awareness /Traffic Matters	
	To receive an update on speed awareness and prevention measures in Whalley.	
11.	Dog Bin Whalley Moor Woodland Request	
	To consider a request from the Friends of Whalley Moor Woodland for assistance with the provision and servicing of a dog waste bin.	
12.	Churchyard Wall	
	To consider and approve the works to the Churchyard wall at an estimated cost of between £5400 - £6200 subject to any works identified upon commencement.	Page 15
13.	Village Traditional Signposts	
	To consider the project of five traditional heritage fingerposts located around the village to provide permanent wayfinding to promote key heritage sites and public spaces for residents and visitors encouraging tourism to help promote local history, sustain local services and businesses that benefit the wider community. Estimated Total Project circa £14,475.	
14.	Ongoing/Standing Items	
	<p>To note progress with ongoing matters – not for decision.</p> <p>14.1 Planning Permission Whalley Sports Park</p> <p>14.2 QEII Playing Fields and Land Encroachment – letters sent to advise no right to access from gardens onto Parish Council land – any access must be closed off</p> <p>14.3 Trustees of the QEII Playing Fields charitable trust</p> <p>14.4 Wiswell Lane Welcome Sign</p> <p>14.5 Whalley In Bloom Plaques (New and change of placement)</p> <p>14.6 Churchyard Wall Repairs</p>	

	<p>14.7 Tree Report BTC3323 - Queen Elizabeth II Playing Fields</p> <p>14.8 Mitton Road overgrown hedges</p> <p>14.9 Parish Council owned bench numbering</p> <p>14.10 LCC Tree works to the boundary of land at QEII land and A59 bypass</p> <p>14.11 Register the bus station land with Land Registry</p> <p>14.12 Carpark on Land South of Accrington Road Whalley-Oakmere Homes (NW)</p>	
15.	Partnership Meetings	
	To receive reports from Borough/County Councillors and relevant Partnership Meetings impacting the Parish (e.g. LCC, RVBC, LALC, Parish Liaison, Police Partnership).	
16.	Reports by Cllrs & Clerk as INFORMATION only – Not for decision	
	<p>Items arising and correspondence received since the last meeting for information only, which may give rise to a future agenda item.</p> <p>16.1 Neighbourhood Alerts/Stay In The Know</p> <p>16.2 Trading Standards Service - Consumer Alerts</p> <p>16.3 Whalley Queen St RAG Reports</p> <p>16.4 NALC Executive Bulletins and newsletters</p> <p>16.5 CPRE News Bulletins</p> <p>16.6 Community Engagement - News items on Websites/Facebook</p> <p>16.7 Crime Figures – January</p> <p>16.8 LCC Heads up from Heath Protection – Feb 2026 bulletin</p> <p>16.9 Shared Prosperity and Jubilee Fund Expression of Interest for a capital award of £10,000 – declined</p> <p>16.10 RVBC Grants Information – CCTV?</p> <p>16.11 TRN Urgent Road Closure - Church Lane, Whalley between 10:00 hours until 14:30 hours on 10th February 2026 until 11th February 2026</p> <p>16.12 RVBC Four Lancashire: for residents and for communities</p>	
15.	Next Meeting Date	
	The next meeting date is Thursday 19 th March 2026 to be held at Whalley Old Grammar School at 7.30pm in The Calder Room.	

Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 15th January 2026 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EK Haworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Ball, Cllr Duckworth, Cllr Mirfin, Cllr Highton (Chairman), Cllr Vickers. Apologies: Cllr Shaw, Cllr Smith, Cllr Threlfall, Borough Cllr Hindle. In Attendance: Liz Haworth (Clerk), 6 members of public.	2936/26
2.	Declarations of Interest	
	There were no declarations of any disclosable pecuniary, other registrable or non-registrable interest in respect of matters contained in the agenda.	2937/26
3.	To Approve the Minutes of the Previous Parish Council Meeting	
	3.1 It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 20 th November 2025. 3.2 It was resolved to approve and confirm the minutes of the Precept Budget Planning meeting Thursday 27 th November 2025.	2938/26 2939/26
4.	To Receive the Minutes of other Committees	
	4.1 It was resolved to receive the minutes of the Planning Committee Thursday 20 th November 2025. 4.2 Moved to item 3.2. 4.3 It was resolved to receive the minutes of the WWBJC meeting Wednesday 8 th October 2025.	2940/26 2941/26
5.	Adjourn the Meeting for Public Discussion	
	The meeting was adjourned for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person) The railway station had a recent Health & Safety Trip Hazard Assessment. All signs on the railway bridge are illuminated. The Station car park spaces have been re-lined.	2942/26

	The hedges on Station Road still require cutting back. It was reported that LCC has the matter “in the system.”	2943/26																																																																																																																																																																																																																																																																																																																																																																																																																																
6.	Monthly Financial Report																																																																																																																																																																																																																																																																																																																																																																																																																																	
	It was resolved to authorise accounts, payments, receipts & balances for December 2025 & January 2026.	2945/26																																																																																																																																																																																																																																																																																																																																																																																																																																
	<table border="1"> <thead> <tr> <th colspan="3">Whalley Parish Council</th> <th colspan="3">Cash Book</th> <th>DECEMBER</th> <th colspan="2">2025</th> <th></th> </tr> <tr> <th colspan="3">Approved Minutes Ref No:</th> <th colspan="3"></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>Chq No.</th> <th>Date</th> <th>Inv no.</th> <th>Payee / Payer</th> <th>Description</th> <th></th> <th>NW Curr</th> <th>NW Bus Res</th> <th>NW QE2</th> <th>Skipton</th> <th>Total</th> </tr> <tr> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>£</th> <th>£</th> <th>£</th> <th>£</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>DD</td><td>01/12/2025</td><td></td><td>Easy Web</td><td>Website/Email Services</td><td>(76.19)</td><td></td><td></td><td></td><td></td><td>(76.19)</td></tr> <tr> <td>Bankline</td><td>22/12/2025</td><td></td><td>E Haworth</td><td>Salary/Office/Travel</td><td>(1,330.86)</td><td></td><td></td><td></td><td></td><td>(1,330.86)</td></tr> <tr> <td>Bankline</td><td>22/12/2025</td><td></td><td>HMRC</td><td>Tax£249.80 NI£41.24 ENI£171.98</td><td>(463.02)</td><td></td><td></td><td></td><td></td><td>(463.02)</td></tr> <tr> <td>Bankline</td><td>22/12/2025</td><td></td><td>E Haworth</td><td>Reimbursement Stationary</td><td>(5.99)</td><td></td><td></td><td></td><td></td><td>(5.99)</td></tr> <tr> <td>Bankline</td><td>22/12/2025 2.7E+08</td><td></td><td>E-On Next</td><td>Vale Gardens Electricity</td><td>(14.38)</td><td></td><td></td><td></td><td></td><td>(14.38)</td></tr> <tr> <td>Bankline</td><td>22/12/2025</td><td></td><td>Abbey Gardening Services Ltd</td><td>Vale Gardens (November 2025)</td><td>(327.60)</td><td></td><td></td><td></td><td></td><td>(327.60)</td></tr> <tr> <td>Bankline</td><td>22/12/2025</td><td></td><td>Abbey Gardening Services Ltd</td><td>Parish Churchyard (November</td><td>(418.80)</td><td></td><td></td><td></td><td></td><td>(418.80)</td></tr> <tr> <td>Bankline</td><td>22/12/2025 4316</td><td></td><td>Bowland Tree Consultancy Ltd</td><td>QEII Playing Fields Tree Report</td><td>(1,045.14)</td><td></td><td></td><td></td><td></td><td>(1,045.14)</td></tr> <tr> <td>Bankline</td><td>22/12/2025 JM3266</td><td></td><td>WEF</td><td>Room Hire November</td><td>(56.00)</td><td></td><td></td><td></td><td></td><td>(56.00)</td></tr> <tr> <td>Bankline</td><td>22/12/2025 sdebtA215</td><td></td><td>RVBC</td><td>Land Registry Searches</td><td>(28.00)</td><td></td><td></td><td></td><td></td><td>(28.00)</td></tr> <tr> <td>Bankline</td><td>22/12/2025</td><td></td><td>Andrew Williams</td><td>Brass Band Christmas Event</td><td>(200.00)</td><td></td><td></td><td></td><td></td><td>(200.00)</td></tr> <tr> <td>Bankline</td><td>22/12/2025 4986</td><td></td><td>Kays Highways Ltd</td><td>Traffic Management</td><td>(1,003.68)</td><td></td><td></td><td></td><td></td><td>(1,003.68)</td></tr> <tr> <td>INT</td><td>31/12/2025</td><td></td><td>Reserve Account</td><td>Interest</td><td></td><td>43.00</td><td></td><td></td><td></td><td>43.00</td></tr> <tr> <td></td><td></td><td></td><td></td><td>Movement in Month</td><td>(4,969.66)</td><td>43.00</td><td>0.00</td><td>0.00</td><td>(4,926.66)</td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td>Cash Book Balance at START of Month</td><td>9,805.75</td><td>50,066.60</td><td>1,095.00</td><td>83,942.84</td><td>144,910.19</td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td>Cash Book Balance at END of Month</td><td>4,836.09</td><td>50,109.60</td><td>1,095.00</td><td>83,942.84</td><td>139,983.53</td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <th colspan="3">Whalley Parish Council</th> <th colspan="3">Cash Book</th> <th>JANUARY</th> <th colspan="2">2026</th> <th></th> <td></td></tr> <tr> <th colspan="3">Approved Minutes Ref No:</th> <th colspan="3"></th> <th></th> <th></th> <th></th> <th></th> <td></td></tr> <tr> <th>Chq No.</th> <th>Date</th> <th>Inv no.</th> <th>Payee / Payer</th> <th>Description</th> <th></th> <th>NW Curr</th> <th>NW Bus Res</th> <th>NW QE2</th> <th>Skipton</th> <th>Total</th> </tr> <tr> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>£</th> <th>£</th> <th>£</th> <th>£</th> <th>£</th> </tr> <tr> <td>DD</td><td>01/01/2026</td><td></td><td>Easy Web</td><td>Website/Email Services</td><td>(78.83)</td><td></td><td></td><td></td><td></td><td>(78.83)</td></tr> <tr> <td>Bankline</td><td>19/01/2026</td><td></td><td>E Haworth</td><td>Salary/Office/Travel</td><td>(1,341.86)</td><td></td><td></td><td></td><td></td><td>(1,341.86)</td></tr> <tr> <td>Bankline</td><td>19/01/2026</td><td></td><td>HMRC</td><td>Tax£249.60 NI£41.24 ENI£171.98</td><td>(462.82)</td><td></td><td></td><td></td><td></td><td>(462.82)</td></tr> <tr> <td>Bankline</td><td>19/01/2026 2.8E+08</td><td></td><td>E-On Next</td><td>Vale Gardens Electricity</td><td>(14.00)</td><td></td><td></td><td></td><td></td><td>(14.00)</td></tr> <tr> <td>Bankline</td><td>19/01/2026 1001</td><td></td><td>Abbey Gardening Services Ltd</td><td>Vale Gardens (December 2025)</td><td>(327.60)</td><td></td><td></td><td></td><td></td><td>(327.60)</td></tr> <tr> <td>Bankline</td><td>19/01/2026 1002</td><td></td><td>Abbey Gardening Services Ltd</td><td>Parish Churchyard (December</td><td>(418.80)</td><td></td><td></td><td></td><td></td><td>(418.80)</td></tr> <tr> <td>Bankline</td><td>19/01/2026 3717</td><td></td><td>PNFS Membership</td><td>Annual Membership No 3717</td><td>(30.00)</td><td></td><td></td><td></td><td></td><td>(30.00)</td></tr> <tr> <td>Bankline</td><td>19/01/2026 SpID 75</td><td></td><td>Altham Parish Council</td><td>SpID Ling Street LC99A</td><td>(163.30)</td><td></td><td></td><td></td><td></td><td>(163.30)</td></tr> <tr> <td>Bankline</td><td>19/01/2026 623</td><td></td><td>Roy Cattermole Tree Services</td><td>Parish Church Treeworks</td><td>(1,980.00)</td><td></td><td></td><td></td><td></td><td>(1,980.00)</td></tr> <tr> <td>TRF</td><td>19/01/2026</td><td></td><td>Trf from Reserve Account</td><td>Transfer of funds</td><td>10,000.00</td><td>(10,000.00)</td><td></td><td></td><td></td><td>0.00</td></tr> <tr> <td></td><td></td><td></td><td></td><td>Movement in Month</td><td>5,182.79</td><td>(10,000.00)</td><td>0.00</td><td>0.00</td><td>(4,817.21)</td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td>Cash Book Balance at START of Month</td><td>4,836.09</td><td>50,109.60</td><td>1,095.00</td><td>83,942.84</td><td>139,983.53</td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td>Cash Book Balance at END of Month</td><td>10,018.88</td><td>40,109.60</td><td>1,095.00</td><td>83,942.84</td><td>135,166.32</td><td></td></tr> </tbody></table>	Whalley Parish Council			Cash Book			DECEMBER	2025			Approved Minutes Ref No:										Chq No.	Date	Inv no.	Payee / Payer	Description		NW Curr	NW Bus Res	NW QE2	Skipton	Total							£	£	£	£	£	DD	01/12/2025		Easy Web	Website/Email Services	(76.19)					(76.19)	Bankline	22/12/2025		E Haworth	Salary/Office/Travel	(1,330.86)					(1,330.86)	Bankline	22/12/2025		HMRC	Tax£249.80 NI£41.24 ENI£171.98	(463.02)					(463.02)	Bankline	22/12/2025		E Haworth	Reimbursement Stationary	(5.99)					(5.99)	Bankline	22/12/2025 2.7E+08		E-On Next	Vale Gardens Electricity	(14.38)					(14.38)	Bankline	22/12/2025		Abbey Gardening Services Ltd	Vale Gardens (November 2025)	(327.60)					(327.60)	Bankline	22/12/2025		Abbey Gardening Services Ltd	Parish Churchyard (November	(418.80)					(418.80)	Bankline	22/12/2025 4316		Bowland Tree Consultancy Ltd	QEII Playing Fields Tree Report	(1,045.14)					(1,045.14)	Bankline	22/12/2025 JM3266		WEF	Room Hire November	(56.00)					(56.00)	Bankline	22/12/2025 sdebtA215		RVBC	Land Registry Searches	(28.00)					(28.00)	Bankline	22/12/2025		Andrew Williams	Brass Band Christmas Event	(200.00)					(200.00)	Bankline	22/12/2025 4986		Kays Highways Ltd	Traffic Management	(1,003.68)					(1,003.68)	INT	31/12/2025		Reserve Account	Interest		43.00				43.00					Movement in Month	(4,969.66)	43.00	0.00	0.00	(4,926.66)						Cash Book Balance at START of Month	9,805.75	50,066.60	1,095.00	83,942.84	144,910.19						Cash Book Balance at END of Month	4,836.09	50,109.60	1,095.00	83,942.84	139,983.53													Whalley Parish Council			Cash Book			JANUARY	2026				Approved Minutes Ref No:											Chq No.	Date	Inv no.	Payee / Payer	Description		NW Curr	NW Bus Res	NW QE2	Skipton	Total							£	£	£	£	£	DD	01/01/2026		Easy Web	Website/Email Services	(78.83)					(78.83)	Bankline	19/01/2026		E Haworth	Salary/Office/Travel	(1,341.86)					(1,341.86)	Bankline	19/01/2026		HMRC	Tax£249.60 NI£41.24 ENI£171.98	(462.82)					(462.82)	Bankline	19/01/2026 2.8E+08		E-On Next	Vale Gardens Electricity	(14.00)					(14.00)	Bankline	19/01/2026 1001		Abbey Gardening Services Ltd	Vale Gardens (December 2025)	(327.60)					(327.60)	Bankline	19/01/2026 1002		Abbey Gardening Services Ltd	Parish Churchyard (December	(418.80)					(418.80)	Bankline	19/01/2026 3717		PNFS Membership	Annual Membership No 3717	(30.00)					(30.00)	Bankline	19/01/2026 SpID 75		Altham Parish Council	SpID Ling Street LC99A	(163.30)					(163.30)	Bankline	19/01/2026 623		Roy Cattermole Tree Services	Parish Church Treeworks	(1,980.00)					(1,980.00)	TRF	19/01/2026		Trf from Reserve Account	Transfer of funds	10,000.00	(10,000.00)				0.00					Movement in Month	5,182.79	(10,000.00)	0.00	0.00	(4,817.21)						Cash Book Balance at START of Month	4,836.09	50,109.60	1,095.00	83,942.84	139,983.53						Cash Book Balance at END of Month	10,018.88	40,109.60	1,095.00	83,942.84	135,166.32		
Whalley Parish Council			Cash Book			DECEMBER	2025																																																																																																																																																																																																																																																																																																																																																																																																																											
Approved Minutes Ref No:																																																																																																																																																																																																																																																																																																																																																																																																																																		
Chq No.	Date	Inv no.	Payee / Payer	Description		NW Curr	NW Bus Res	NW QE2	Skipton	Total																																																																																																																																																																																																																																																																																																																																																																																																																								
						£	£	£	£	£																																																																																																																																																																																																																																																																																																																																																																																																																								
DD	01/12/2025		Easy Web	Website/Email Services	(76.19)					(76.19)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	22/12/2025		E Haworth	Salary/Office/Travel	(1,330.86)					(1,330.86)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	22/12/2025		HMRC	Tax£249.80 NI£41.24 ENI£171.98	(463.02)					(463.02)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	22/12/2025		E Haworth	Reimbursement Stationary	(5.99)					(5.99)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	22/12/2025 2.7E+08		E-On Next	Vale Gardens Electricity	(14.38)					(14.38)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	22/12/2025		Abbey Gardening Services Ltd	Vale Gardens (November 2025)	(327.60)					(327.60)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	22/12/2025		Abbey Gardening Services Ltd	Parish Churchyard (November	(418.80)					(418.80)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	22/12/2025 4316		Bowland Tree Consultancy Ltd	QEII Playing Fields Tree Report	(1,045.14)					(1,045.14)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	22/12/2025 JM3266		WEF	Room Hire November	(56.00)					(56.00)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	22/12/2025 sdebtA215		RVBC	Land Registry Searches	(28.00)					(28.00)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	22/12/2025		Andrew Williams	Brass Band Christmas Event	(200.00)					(200.00)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	22/12/2025 4986		Kays Highways Ltd	Traffic Management	(1,003.68)					(1,003.68)																																																																																																																																																																																																																																																																																																																																																																																																																								
INT	31/12/2025		Reserve Account	Interest		43.00				43.00																																																																																																																																																																																																																																																																																																																																																																																																																								
				Movement in Month	(4,969.66)	43.00	0.00	0.00	(4,926.66)																																																																																																																																																																																																																																																																																																																																																																																																																									
				Cash Book Balance at START of Month	9,805.75	50,066.60	1,095.00	83,942.84	144,910.19																																																																																																																																																																																																																																																																																																																																																																																																																									
				Cash Book Balance at END of Month	4,836.09	50,109.60	1,095.00	83,942.84	139,983.53																																																																																																																																																																																																																																																																																																																																																																																																																									
Whalley Parish Council			Cash Book			JANUARY	2026																																																																																																																																																																																																																																																																																																																																																																																																																											
Approved Minutes Ref No:																																																																																																																																																																																																																																																																																																																																																																																																																																		
Chq No.	Date	Inv no.	Payee / Payer	Description		NW Curr	NW Bus Res	NW QE2	Skipton	Total																																																																																																																																																																																																																																																																																																																																																																																																																								
						£	£	£	£	£																																																																																																																																																																																																																																																																																																																																																																																																																								
DD	01/01/2026		Easy Web	Website/Email Services	(78.83)					(78.83)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	19/01/2026		E Haworth	Salary/Office/Travel	(1,341.86)					(1,341.86)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	19/01/2026		HMRC	Tax£249.60 NI£41.24 ENI£171.98	(462.82)					(462.82)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	19/01/2026 2.8E+08		E-On Next	Vale Gardens Electricity	(14.00)					(14.00)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	19/01/2026 1001		Abbey Gardening Services Ltd	Vale Gardens (December 2025)	(327.60)					(327.60)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	19/01/2026 1002		Abbey Gardening Services Ltd	Parish Churchyard (December	(418.80)					(418.80)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	19/01/2026 3717		PNFS Membership	Annual Membership No 3717	(30.00)					(30.00)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	19/01/2026 SpID 75		Altham Parish Council	SpID Ling Street LC99A	(163.30)					(163.30)																																																																																																																																																																																																																																																																																																																																																																																																																								
Bankline	19/01/2026 623		Roy Cattermole Tree Services	Parish Church Treeworks	(1,980.00)					(1,980.00)																																																																																																																																																																																																																																																																																																																																																																																																																								
TRF	19/01/2026		Trf from Reserve Account	Transfer of funds	10,000.00	(10,000.00)				0.00																																																																																																																																																																																																																																																																																																																																																																																																																								
				Movement in Month	5,182.79	(10,000.00)	0.00	0.00	(4,817.21)																																																																																																																																																																																																																																																																																																																																																																																																																									
				Cash Book Balance at START of Month	4,836.09	50,109.60	1,095.00	83,942.84	139,983.53																																																																																																																																																																																																																																																																																																																																																																																																																									
				Cash Book Balance at END of Month	10,018.88	40,109.60	1,095.00	83,942.84	135,166.32																																																																																																																																																																																																																																																																																																																																																																																																																									
7.	Internal Auditor																																																																																																																																																																																																																																																																																																																																																																																																																																	
	It was resolved to appoint David Swift as an independent internal auditor to evaluate the effectiveness of the Councils governance processes and control of finances for the financial year ending 31/3/2026.	2946/26																																																																																																																																																																																																																																																																																																																																																																																																																																
8.	Grant Applications 2025-26																																																																																																																																																																																																																																																																																																																																																																																																																																	
	It was resolved to approve the requests for grant funding listed below, under the appropriate powers of the Local Government Act 1972, within the 2025/26 financial year budget.	2947/26																																																																																																																																																																																																																																																																																																																																																																																																																																

Organisation	Purpose	No of People to benefit from Parish	£ Project Amount	£ Amount Requested	Decision
Whalley & District Lions	Afternoon Tea Social Event for less young residents (Grant Application)	40 residents	£300	£300	Approved
Ribble Valley Rail	Planting at Whalley Railway Station (Grant Application)	All users of the station	£300	£300	Approved
Whalley In Bloom	Purchase of annual and perennial plants and compost etc for both spring/summer and autumn/winter planting as well as new and replacement of gardening equipment and planters as required. (Grant Application)	All residents throughout the village	£5000	£2000	Approved
Whalley Methodist Elevenses & Whalley Methodist Church	For maintenance work on the side garden and gardening services for the coronation garden (Elevens's project for King Charles Coronation) also power washing of the paths to avoid the buildup of debris and mold. (Grant Application)	All residents using/passing the main street	£500	£500	Approved
Whalley Table Tennis Club	To support developing young players and to encourage new junior and senior members, to purchase table tennis bats, coaching and development. (Grant Application)	25-30	£500	£500	Approved
Little Green Bus	Door to door transport services for the most elderly and often immobile and vulnerable members of the parish. (Donation Request)			£300 proposed	Approved
Totals				£3900	£3900
<p>The grant monies awarded will be paid with Februarys payments and by 23rd February 2026.</p>					
9.	Shared Prosperity and Jubilee Fund Expression of Interest				
	To confirm the submission of the Shared Prosperity and Jubilee Fund Expression of Interest for a capital award of £10,000 – to invest in five traditional heritage fingerposts located around the village to provide permanent wayfinding to promote key heritage sites and public spaces for residents and visitors encouraging tourism to help sustain local services and businesses that benefit the wider community. The Parish Council would fund 30% of the project costs from their community project allocation of their precept budget. Total Project circa £14,475. (FS-Case-775272072)				2948/26
10.	Works to repair entrance steps and base steps to the War Memorial at the Old Grammar School				
	It was resolved to approve the quote of £1150 including materials to rake out all old/lose or damaged mortar to steps up to the war memorial and base of memorial and repoint in a lime pointing mix.				2949/26
11.	Speeding Awareness /Traffic Matters				
	11.1 The council received an update on speed awareness and prevention measures in Whalley. It was resolved to renew the SpiD contract with Altham Parish Council as per the previous year. 11.2 The council reviewed the SPID report data for 70 Mitton Road LC27 2-15 November 2025 and is available on the Parish Council website. 11.3 The council reviewed the SPID report data for King Street LC99a 13-30 December 2025 and is available on the Parish Council website. 11.4 Cllr Threlfall has provided LCC's Speed Assessment Team with high level results of our SpiD reports data from the last two years.				2950/26
					2951/26
					2952/26
					2953/26
12.	Planning Permission Whalley Sports Park/QEII Playing Fields and Land				
	To receive any updates on the QEII land & playing fields including; 12.1 The pre-planning application for the Sports Park is ongoing.				2954/26

	<p>12.2 We have been informed by RVBC that we are not currently being considered for funding for the development of an all-weather pitch on the playing fields. This item may be revisited by the Parish Council in future considerations.</p> <p>12.3 18 Mitton Road - encroachment on QEII land. Solicitor's letter issued due to lack of action following initial verbal communication July 2025 and written correspondence September 2025 & October 2025; compliance required by Friday 16 January 2026. It was resolved that WPC would have the fence reinstated, the hardcore removed, and the associated costs charged back to the householder.</p>	2955/26 2956/26
13.	Partnership Meetings	
	<p>To receive reports from Borough/County Councillors and relevant Partnership Meetings impacting the Parish (e.g. LCC, RVBC, LALC, Parish Liaison, Police Partnership).</p> <p>13.1 Lancashire Parish and Town Council Conference Feedback 2025 – 1st November 2025 shared with members- Cllr Vickers.</p> <p>13.2 + Other meetings</p> <p>Lancashire County Cllr Mirfin has attended meetings with the Fire Authority regarding the Lancashire budget.</p> <p>Work and investigations are ongoing with LCC in relation to the drains around Broad Lane.</p> <p>A meeting was attended with the Flood Authority, and areas of concern raised in discussion have been passed to the Environment Agency.</p> <p>Cllr Ball reported on the Adam Cottam Trust Alms Houses.</p> <p>Cllr Ball would like to call a meeting of the Churchyard Committee.</p>	2957/26 2958/26 2959/26 2960/26
14.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
	<p>Items arising and correspondence received since the last meeting for information only, which may give rise to a future agenda item.</p> <p>14.1 Neighbourhood Alerts/Stay In The Know</p> <p>14.2 Trading Standards Service - Consumer Alerts</p> <p>14.3 Whalley Queen St RAG Reports</p> <p>14.4 NALC Executive Bulletins and newsletters</p> <p>14.5 CPRE News Bulletins</p> <p>14.6 Community Engagement - News items on Websites/Facebook</p> <p>14.7 The overgrown footpaths and hedges on Accrington Road have been cut back.</p> <p>14.8 Update on Wiswell Lane Unregistered Land Consultation – no declarations of ownership of land have been received and WPC now intends to progress the new village sign in conjunction with relevant authorities.</p> <p>14.9 Upper Garden Room Project verbal update – the schedule of works to renovate the Upper Garden Room has commenced and will be overseen by the Council.</p> <p>14.10 Crime Figures - December</p> <p>6 x Assault 4 x NTE related and 2 inv known parties</p> <p>1 x Burglary attempt to dwelling</p> <p>2 x Damage</p>	2691/26

	<p>5 x ASB all NTE related 2 x Road related offence 1 x drink driver and 1 x S59 warning 1 x Public order related to NTE 1 x Theft</p> <p>14.11 Christmas in Whalley was reported to have been a successful event, despite the adverse weather conditions on the day.</p> <p>14.12 LCC – Local Government Review Summary of Choices</p> <p>14.13 Damage to low wall at Whalley bus station – a quote for repairs is to be requested.</p> <p>14.14 Condition of Whalley Public Toilets – It was reported that the toilets were in poor condition due to a lack of care by users and groups mistreating the facilities.</p>	
15.	Next Meeting Dates	
	The next meeting date is Thursday 19 th February 2026 to be held at Whalley Old Grammar School at 7.30pm in The Calder Room.	2692/26

The meeting closed at 8:45pm.

Draft Minutes Subject to Confirmation

Local Government Act 1972
Whalley Parish Council
Planning Committee Meeting

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 15th January 2026 in the Calder Room, Whalley Old Grammar School at 7.00pm

Signed: *EK Haworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.

The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Ball, Cllr Duckworth, Cllr Mirfin, Cllr Highton, Cllr Vickers (Chairman). Apologies: Cllr Shaw, Cllr Smith, Cllr Threlfall, Borough Cllr Hindle. In Attendance: Liz Haworth (Clerk), 4 members of public.	258/26
2.	Declaration of Interests	
	Cllr Duckworth declared an interest in two items on the agenda, applications 3/2025/0769, 3/2025/0768, and left the room whilst members discussed these applications.	259/26
3.	To Approve the Minutes of the Previous Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held on Thursday 20 th November 2025.	260/26
4.	To review and consider the Planning applications received since November 2025 meeting.	
	Planning Applications received for consideration attached. Public Participation at the discretion of the Chairman (5 mins per person) A member of the public raised concerns regarding the proposed use of Calderstones Cemetery as a crematorium. Under the Cremation Act 1902, a crematorium building must not be constructed within 200 yards of any dwelling unless the owner, lessee, and occupier of the dwelling have given written consent. The concerns noted that residents within this distance had not been consulted. This matter has been recorded for consideration in accordance with statutory requirements and any associated planning processes and may form a future agenda item.	261/26

Planning App	Location/Proposal	Plan Officer	Comments /Link
3/2025/0769 Received : 25/07/2025 Registered : 24/11/2025	4 Abbeycroft The Sands Whalley BB7 9TN Alter or Extend a Listed Building Listed Building Consent for proposed two-storey side extension.	Emily Pickup	https://webportal.ribblevalley.gov.uk/planningApplication/37857 Emailed for WPC Consultation (Dec 25) WPC require due consideration be given to Heritage & Listed Building Status and its location within the Conservation Area.
3/2025/0768 Received : 14/07/2025 Registered : 24/11/2025	4 Abbeycroft The Sands Whalley BB7 9TN Applications for full consent Planning Permission for proposed two-storey side extension.	Emily Pickup	https://webportal.ribblevalley.gov.uk/planningApplication/37856 Emailed for WPC Consultation (Dec 25) WPC require due consideration be given to Heritage & Listed Building Status, its location within the Conservation Area, any Archaeological Interest and Flood Risk.
3/2025/0911 Received : 18/11/2025 Registered : 03/12/2025	2 Barley Close Whalley BB7 9XY Certificate of Lawfulness - Existing Certificate of Lawfulness for existing single storey domestic outbuilding ancillary to the main dwelling.	Emily Pickup	https://webportal.ribblevalley.gov.uk/planningApplication/37998 Noted.
3/2025/0934 Received : 26/11/2025 Registered : 03/12/2025	38 Mitton Road Whalley BB7 9RX Applications for full consent Proposed single storey rear extension to form dining room and ground floor WC.	Lucy Walker	https://webportal.ribblevalley.gov.uk/planningApplication/38020 Emailed for WPC Consultation (Dec 25) Noted.
3/2025/0942 Received : 01/12/2025 Registered : 03/12/2025 Committee : 10/12/2025	2 Grasscroft Way Whalley BB7 9XX Application for tree works Fell Oak tree Decided - Final Decision APPROVED WITH CONDITIONS Date : 10/12/2025	David Hewitt	https://webportal.ribblevalley.gov.uk/planningApplication/38027 Information Only
3/2025/0945 Received : 02/12/2025 Registered : 10/12/2025	4a Wiswell Lane Whalley BB7 9AF Applications for full consent Proposed single-storey side and rear extension.	Lucy Walker	https://webportal.ribblevalley.gov.uk/planningApplication/38030 Emailed for WPC Consultation WPC require Clarification on Existing Site Structures to understand Impact on Parking and Traffic and whether this application should be determined prior to the outcome of the appeal on application 3/2024/0851.

Planning App	Location/Proposal	Plan Officer	Comments /Link
3/2025/0738 Received : 12/09/2025 Registered : 23/12/2025	Macfarlane Dental Practice 33 King Street Whalley BB7 9SP Alter or Extend a Listed Building Listed Building Consent for internal re-writing including wall-mounted trunking for sockets and IT in extension; replacement of doors; re-opening original doorway; removal of raised roof section to extension; installation of rooflight above workshop; installation of WCs including associated stud walling; installation of suspended ceiling; replacement of shop frontage; installation of internal fire corridor and associated walling. RSJ support to strengthen proposed surgery floor; overlay existing floor to support proposed dental chairs and protect floor; make good existing walls on all floors.	Kathryn Hughes	https://webportal.ribblevalley.gov.uk/planingApplication/37826 Emailed for WPC Consultation WPC requests that due consideration be given to the heritage and listed building status of the property, as well as its location within the Conservation Area
3/2025/1000 & 3/2026/1001 Received : 07/11/2025	Macfarlane Dental Practice 33 King Street Whalley BB7 9SP Alter or Extend a Listed Building Listed Building Consent for replacement of existing shop front windows.	Kathryn Hughes	https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2025%2F1000 WPC requests that due consideration be given to the heritage and listed building status of the property, as well as its location within the Conservation Area.
3/2025/0780 Received : 29/09/2025	60 Mitton Road Whalley Clitheroe BB7 9RY Applications for full consent Proposed demolition of existing rear extension and chimney stack to be replaced with single-storey extension including installation of air source heat pump.	Lucy Walker	https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2025%2F0780 Emailed for WPC Consultation Noted.
3/2025/0993 Received : 18/12/2025 Registered : 06/01/2026	Land South of Accrington Road Whalley Advertisements Advertisement Consent for the erection of two marketing sale boards on either side of the site access measuring 3.1m high and 1.35m wide and 0.12m deep.	Emily Pickup	https://webportal.ribblevalley.gov.uk/planingApplication/38078 Emailed for WPC Consultation Noted.

6.	Reports/Updates/Other	
	Items arisen re planning, correspondence received since the last meeting that may result in future agenda item. 6.1 Notification of planning appeal, 6001711, Unit 1 Riddings Lane Whalley BB7 9HW The Bark Park 3/2023/0659 https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2023%2F0659	262/26

	<p>6.2 Notification of planning appeal, 6002056, Unit 7 Mitton Road Business Park Mitton Road Whalley BB7 9YE-Flyin Barbers 3/2024/1012 https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2024%2F1012</p> <p>6.3 The business uses and any changes within the Business Park are subject to ongoing review to ensure compliance with the original planning permission and to minimise any adverse impact of retail activity on the village high street.</p> <p>6.4 29 King Street - Neon Signage in a Conservation Area – reported and in the hands of the enforcement office at RVBC. Clerk to follow up.</p> <p>6.5 + Any Other Updates It was reported that the planning application notice for Macfarlane Dentist was placed on a lamppost outside Vale Gardens not the property itself.</p>	263/26
7.	Next Meeting Date	
	The next meeting date is Thursday 19 th February 2026 to be held at Whalley Old Grammar School at 7pm in The Calder Room.	267/26

Meeting Closed at 7.35pm.

Draft Minutes Subject to Confirmation

Whalley Parish Council				Cash Book	FEBRUARY		2026					
Approved Minutes Ref No:												
Chq No.	Date	Inv no.	Payee / Payer	Description		NW Curr	NW Bus Res	NW QE2	Skipton	Total	VAT	Net
						£	£	£	£	£	£	£
DD	02/02/2026		Easy Web	Website/Email Services	(78.83)					(78.83)	(13.14)	(65.69)
Bankline	23/02/2026		E Haworth	Salary/Office/Travel	(1,341.66)					(1,341.66)		(1,341.66)
Bankline	23/02/2026		HMRC	Tax£249.80 NI£41.24 ENI£171.98	(463.02)					(463.02)		(463.02)
Bankline	23/02/2026	2.9E+08	E-On Next	Vale Gardens Electricity	(14.00)					(14.00)		(14.00)
Bankline	23/02/2026	1005	Abbey Gardening Services Ltd	Vale Gardens (January 2026)	(327.60)					(327.60)	(54.60)	(273.00)
Bankline	23/02/2026	1004	Abbey Gardening Services Ltd	Parish Churchyard (January	(418.80)					(418.80)		(418.80)
Bankline	23/02/2026	1687	Gizzi Electrical & Engineering Ltd	OGS Upper Garden Room Project	(1,513.04)					(1,513.04)	(252.17)	(1,260.87)
Bankline	23/02/2026	1694	Gizzi Electrical & Engineering Ltd	OGS Upper Garden Room Project	(1,116.96)					(1,116.96)	(186.16)	(930.80)
Bankline	23/02/2026	JM3334	WEF	Room Hire Jan 2026	(28.00)					(28.00)		(28.00)
Bankline	23/02/2026		Whalley & District Lions	WPC Grant	(300.00)					(300.00)		(300.00)
Bankline	23/02/2026		Ribble Valley Rail	WPC Grant	(300.00)					(300.00)		(300.00)
Bankline	23/02/2026		Whalley In Bloom	WPC Grant	(2,000.00)					(2,000.00)		(2,000.00)
Bankline	23/02/2026		Whalley Methodist - Elevenses	WPC Grant	(500.00)					(500.00)		(500.00)
Bankline	23/02/2026		Whalley Table Tennis Club	WPC Grant	(500.00)					(500.00)		(500.00)
Bankline	23/02/2026		Little Green Bus	WPC Grant	(300.00)					(300.00)		(300.00)
			Movement in Month		(9,201.91)	0.00	0.00	0.00	(9,201.91)	(506.07)	(8,695.84)	
			Cash Book Balance at START of Month		9,971.88	40,145.86	1,095.00	83,942.84	135,155.58			
			Cash Book Balance at END of Month		769.97	40,145.86	1,095.00	83,942.84	125,953.67			
Bank Reconciliation				NW Curr	NW Bus Res	NW QE2	Skipton	Overall				
				£	£	£	£	£				
			<i>Bank Statement Balance at START of month</i>	9,971.88	40,145.86	1,095.00	83,942.84	135,155.58				
									0.00			
									0.00			
			Cash Book Balance at START of month	9,971.88	40,145.86	1,095.00	83,942.84	135,155.58				

**Whalley Parish Council.
Briefing Note.**

Date: Thursday 19th February 2026

Subject: Real Time Passenger Information Display(s) at Whalley Bus Station.

Background:

Real Time Passenger Information is available in many places and is intended to inform prospective passengers when their bus will arrive at their bus stop. Most bus operators provide information on their own services on company websites and mobile phone applications which might also include other company information, e.g. TransdevGo. It is also possible to track buses using the Bus Times website (<https://bustimes.org>).

Information is made available to developers by bus operators either directly from their smart Ticket Machines or through the government's Open Data service.

Lancashire County Council, the Local Transport Authority, is currently in the process of rolling out a Realtime information network across Lancashire, this is primarily made up of LCD displays within bus shelters but there is also the option of deploying larger screens closer to Bus Stations and other public transport nodes. These are known as totems.

Lancashire County Council has approached Whalley Parish Council as it would like to install one of these totems close to Whalley Bus station as shown in the following mock-up. This will basically have the potential to display all the local bus services and their arrival times at the nearby bus stops.



It is understood that this will have no financial impact on the Parish Council and Lancashire County Council will meet the cost of provision and ongoing maintenance.

Recommendation:

That the Parish Council approves Lancashire County Council's request to site a Transport Information Totem on Whalley Bus Station and potentially to provide LED Displays in bus stops in and in the environs of the bus station.

**John S Threlfall
Deputy Chairman
Whalley Parish Council**

Whalley parish council

**ESTIMATE DAMAGED AND
LOOSE CHURCH WALL**
03 January 2026

Quantity	Details	Unit Price (£)	Net Subtotal (£)
Bill	Drop and rebuild 7.5m of walling and 2.5m of return. Including all materials and waste removal.	0.00	0.00
	With 12" at back of wall removing roots and tree stump/ poisoning the remainder £6200		
	Without any work to the stump £5400		
GBP Total			£0.00

Other Information

Company Registration Number: 10328474